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28 May 1956

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Deputy Director (Support)

SUBJECT : Report of Inspection Made by Chief, Audit Staff,

[REDACTED]

1. Stations Visited. Stations visited included [REDACTED]

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2. Purpose of Trip. The purpose of the trip can be broken into the following categories:

a. To review finance operations and discuss with all personnel at the station the need for proper accounting for funds.

b. Review all operating procedures and processes both administrative and operational in an effort to find means by which to reduce the amount of work required in the field. No attempt was made to review the efficiency of projects themselves but the processes by which the projects were operated were reviewed.

3. Discussion.

a. The money accounts at the various stations were found to be in order except for a few items corrected at the stations during the course of my visit and finance items similar to those reported on 1 February 1956 as the result of my visit to South [REDACTED]

b. The comments on other than finance which follow are the result of uninhibited discussions with each person on duty at the stations visited and with my assurance to such persons that neither their names nor stations would be mentioned in my report. In some cases problems presented were settled on the spot and those items, general in nature, which need Headquarters attention, are listed below.

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(1) Foremost in all discussions was the lack of sufficient trained personnel. In some cases it was the authorized strength that was insufficient, but more frequently it was that the authorized T/O was not filled with trained personnel. It was emphasized in some cases that the personnel reporting for duty had not been properly trained prior to reporting. At one station a girl employed for overseas service reported that she had been kept in Headquarters for several months doing regular desk work instead of receiving training for the field job to which she was being assigned.

(2) At some stations the view was expressed that desk officers at Headquarters do not have a practical approach to many of the problems of the field stations because they are unfamiliar with local conditions. Improved operations should result if case officers who had never visited the stations administered by them are directed to make such visits.

(3) Operational case officers felt that improvement in operations and in reports thereon would result if Headquarters made more comment on reports furnished by field stations.

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(5) Comment was made that the present detail required in the PP monthly reports wherein part one gives a substantive account of action accomplished during the month

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4. Recommendations. That studies be made of the items listed in b(1) to b(5) above by the appropriate Headquarters divisions in an effort to find a solution to the problems presented.

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Chief, Audit Staff

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